

**Please review the below ALERT from New York Department of Health regarding Guidance for Claims related to Vehicle License Plate and Driver's License Information**

**ALERT**

**After a lengthy transition period to accommodate systems changes and provider needs, the Department has determined that effective May 24, 2018, claims that do not include the required fields will be denied for edit 00267, "VEHICLE LICENSE PLATE / DRIVER'S LICENSE NUMBER REQUIRED."**

On claims for which an ambulance, taxi, livery, or any other sedan vehicle was ***used***, providers are required to include ***both***:

- the driver license number of the individual driving the vehicle transporting the enrollee;  
**and**
- the license plate number of the vehicle used to transport the enrollee.

If a different driver and/or vehicle from the same transportation company returns the enrollee from the medical appointment, the license number of the driver and vehicle used for the origination of the trip should be reported on the claim.

There is a 9-character requirement on the driver's license field within the claim. For out of state driver's licenses, we require the 2-letter state abbreviation and the first 7 digits of the driver's license number. (Example: Pennsylvania Driver's License number 12345678 would be entered as "PA1234567")